

**Brentsville District High School  
School Advisory Council (SAC)  
Agenda  
Tuesday, October 14, 2025 - Virtual**

**Call to Order:** 7:00 p.m.

**Roll Call:** Dr. Meints, Alexa Pugnetti, Holly Tousha, Melissa Layton, Norma Fernandez, Amy Poole, Tahnia Thamm, Patrick Evans, Bennett Shaffer, Jackson Schlatter

**Approve Minutes:** N/A

**Open Chair/Community Time:** None

**Old Business:**

- **September 30 Count/Enrollment** – Student count was 849 and the budget has not yet been finalized, but hopefully in the coming weeks.
- **Stadium Lights** – A light pole was taken out by lightening at some point prior to fall season starting. The first home football game was moved to a 5 pm start time to accommodate not having lights on the stadium field. Luckily it was fixed by the second home game, and the division covered the bill.

**New Business:**

- **Welcome New Members** – Melissa Goodwin, Tahnia Thamm and Patrick Evans who were recommended to the sitting board by Dr. Meints and approved via electronic vote.
- **Debrief**
  - **Homecoming**
    - Ms. Tousha said roughly 280 homecoming dance tickets were sold this year, 15-20 more tickets than last year. Compared to other schools, we are about the same with 1/3 of the student population attending. Dr. Meints thought that more than a normal number of 9<sup>th</sup> and 10<sup>th</sup> graders came for the first 15 minutes but then left the dance. Those who stayed seemed to have a lot of fun and the line-dancing lessons paid off for the freshmen. A company within the community donated tons of balloon art for the dance and student rep Bennett Shaffer said it looked great.
  - **Hispanic Heritage Month**
    - Mrs. Fernandez is helping facilitate a student planned school parade for Hispanic Heritage Month, with 46 students signed up to participate. BDHS band director Mr. Yearsley is helping lead the band to start the parade. Other items that have been done to celebrate this month are quotes within Dr. Meints weekly community messages, morning and afternoon announcements, display boards/decorations around the school, and a food tasting after school.
  - **Surveys**
    - We've completed the Needs Assessment and Equal Opportunity School surveys. The Division has us do a handful especially in the 1<sup>st</sup> quarter of the school year.

**Brentsville District High School  
School Advisory Council (SAC)  
Agenda  
Tuesday, October 14, 2025 - Virtual**

➤ **Information:**

• **Instructional Rounds**

- These are rounds that administrators and central office administrators participate in at schools. Participants try to focus on the 4 core standards and review the data to look for patterns within a school. Last week, Dr Meints was at Osborn Park and next week she will be at Forest Park. BDHS will be hosting Instructional Rounds on November 20.

• **Testing**

- The Writing SOL for current seniors who did not pass is October 20-22. The testing calendar has been sent out a few times already and parent support is extremely important.

• **Continuous Improvement Plan**

- Family Engagement
  - Dr. Meints is still trying to finalize this commitment 3 goal. Currently, to help aid in family engagement we have been updating the website more and sending out Did You Know texts to families.
  - Dr. Meints mentioned a few comments from the fall survey, including parents' noting the difficulty with having students at different schools and getting multiple different community messages and emails.
  - Within the family engagement survey, parents felt that BDHS was not doing enough about discipline. Admin are trying to figure out where we can improve in this area, knowing that we can't share details about discipline situations.
- Graduation – Dr. Meints asked students and parents last year for their location preference. This year it will be at Jiffy Lube, but we won't know our graduation ceremony date until at least February once their concert schedule is finalized.
- Some parents asked how they can become members of SAC.

• **Capital Improvement Plan**

- Dr. Meints, Mr. Cameron, and Mrs. Pugnetti met with the planning office and architect and they presented their 1<sup>st</sup> round of plans for the renovation. Dr. Meints has asked the architect to attend one of the SAC meetings where we will also invite the community so they can have a say in some of the proposed plans.
- Dr. Meints showed SAC members some of the plans, including: new additions, keeping the archway of BDHS at door 1, CTE will be moved around, expansion of the library, and addition of two student bathrooms near cafeteria. Seniors have asked for an interior senior seating area for lunch. The library will have an upper "stage area" so this could possibly be used for that. The library area is multipurpose so could be utilized as a presentation spot. One of the interior courtyards will be closed to make offices and to make a ramp to connect the mural hallway with the back hallway; this should also help with air circulation. Team locker rooms will be renovated. The girls' locker room will have egress door, just like the boy's locker room. Reroute the bus loop to allow senior outdoor seating to be up against the outside of the cafeteria and no longer on the Aden side of the bus loop. Change out seats in auditorium and get the ramp and seats up to code. The architect found original plans of the library which used to be the gym.

**Brentsville District High School  
School Advisory Council (SAC)**

**Agenda**

**Tuesday, October 14, 2025 - Virtual**

They will uncover the windows toward the roof to allow natural light to come in. They are hoping to retain some of the brickwork if it can be found and salvaged.

- Mr. Evans asked when the renovation would start. It is planned to start summer/fall of 2026 and be done by the 100<sup>th</sup> birthday of BDHS. We will have to shift and move as needed. Dr. Meints and the building engineer will both be retiring but have both asked/offered to ROP here to help with building renovations.

- **SACI Update**

- Ms. Goodwin attended the last SACI meeting. Minutes are on the back of agenda.

- **Upcoming events**

- PSAT is Thursday, October 16. Please make sure students are charging their laptops, which is the most important thing to do since we do not have that many spare chargers. Dr. Meints mentioned she will be sending three separate texts throughout the evening on Wednesday reminding students to charge them. Ms. Layton mentioned the tech team has loaner laptops as well, but very few.

➤ **Discussion**

- **Continuous Improvement Plan** – Commitment 3: Family & Community Engagement

- SAC already spoke about this earlier in the meeting.

- **By-laws review**

- Membership – Parents have asked how to become members. Dr. Meints asked if current SAC members think it is beneficial to add a range of members, or a cap with the number of members. Ms. Thamm thinks it's a success if you hit 10 members, anything more than 16 is too many. We currently have 6 staff members, 9 parents, and 6 students.
- Everyone on the call approves of the by-laws

**Meeting Reminders:**

November 18, 2025

December 16, 2025

January 20, 2026

February 17, 2026

March 17, 2026

April 21, 2026

May 19, 2026

**Agenda Items for Next Meeting:**

- November 18<sup>th</sup> meeting should hopefully be about the budget.

**Adjournment:** Meeting adjourned at 7:42pm

**Brentsville District High School  
School Advisory Council (SAC)  
Agenda**

**Tuesday, October 14, 2025 - Virtual**

**October 9, 2025 SACI Meeting Minutes**

Rep: Melissa Goodwin

- We spent the first half of the evening participating in a work session on Vision 2030. Input was solicited on strategic priorities for the next four years.
- Then we received a presentation from Dr. Ashley Cramp, Director of Student Learning on Key Instructional Updates for '25-'26.
  - More emphasis is being placed on dual enrollment at the high school level and the addition of the Uniform Certificate of General Studies (30 credit hours).
  - New math materials are being used for Kindergarten through Algebra II.
  - Artificial Intelligence is being incorporated in the new strategic plan, professional development and content.
  - Continued shifts to more authentic assessments (portfolios and projects instead of multiple-choice tests).
  - Content Area Literacy - all teachers and subject areas are responsible for developing literacy.
- We concluded the evening with SACI Training - what we will be doing this year and glimpse of topics we'll cover (code of behavior, grading policy, and budget).
- Dr. McDade will be our guest speaker next month on the State of the Schools.